

## **The 2021 National Tsing Hua University “Final Course Evaluation Survey Incentive Plan” for Fall Semester**

### **I. Objectives**

By the end of each semester, the Office of Academic Affairs of National Tsing Hua University (NTHU) conducts the online survey of “Final Course Evaluation,” which is intended to provide feedback, allowing the faculty and university to assess their quality of instruction. It also allows students to reflect on their progress throughout the course. This “Final Course Evaluation Survey Incentive Plan” is specially organized to encourage students to complete the survey.

### **II. Organizer**

Office of Academic Affairs

### **III. Intended Participants**

The intended participants are full-time students (including full-semester exchange students) who registered for the 2021 fall courses.

### **IV. Survey-Taken Period**

The online survey will be open from Friday, December 10, 2021 at 0:00 to Monday, January 10, 2022 at 9 a.m.

### **V. Online Survey Website**

<http://www.ccxp.nthu.edu.tw/ccxp/INQUIRE/>

### **VI. Awards**

This incentive plan includes three types of awards: draw, class awards and individual student awards.

#### **1. Draw**

- (1) The intended participants are full-time students (including full-semester exchange students) who registered for the 2021 fall courses, and required to fill all the course surveys.
- (2) Those qualified to enter the draw, as filled one-course survey, will gain one chance for the draw. (e.g., Student A takes six courses this semester, and five of them are qualified for the course survey. If student A fills all the five surveys, he will gain five chances for the draw.)
- (3) The winners will be notified and announced on the website of Division of Curriculum in a week.

(4) Prizes

Prizes	quantity
iPad Air 64G Wi-Fi	1
Apple Watch S7 41mm with sport band	4
BIRDYEDGE G3 (light) electric scooter	4

- (5) Winners are limited to one prize. If there is a repeat, the winner will receive the highest value prize, and the remaining prize will draw again for others. (e.g., If Student B draws two prizes, iPad and electric scooter, then student B will get an iPad and the electric scooter will be given to the re-draw winner.)
- (6) The time and place of the prize collection will be notified and announced on the website of Division of Curriculum.

2. Class Awards

All undergraduate classes are encouraged to fill out the online survey. The award will be given to the classes which have reached the highest completion rates and the completion rates must reach at least 80%. The completion rate is calculated by dividing the number of students who completed the online survey by the number of students enrolled in the class. The winning rate is approximately 10%. The top completion rate classes will be awarded monetary prizes, as described below.

One First Prize: The prize is 5,000 NTD.

One Second Prize: The prize is 4,000 NTD.

One Third Prize: The prize is 3,000 NTD.

Fifteen Special Prizes: The prize is 2,000 NTD for each class.

(1) First, Second and Third Prizes

The First Prize is limited to one class, and same rule applies to the Second and Third Prizes. If more than two classes have the same completion rates, the one with a larger class size will win the prize; if the class sizes are the same, the award will be determined by lottery.

(2) Special Prizes

Besides the above three prizes, Special Prizes will be awarded based on the following rules, up to fifteen classes:

A. General Special Prize (Twelve classes): The General Special Prize will be awarded to the twelve classes that have reached the highest completion rates. If two or more classes share the same completion rates for the

lowest-ranked places, the class with the most significant number of students will win the prize. If the class size is also the same, it will be determined by lottery, a total of twelve classes.

- B. Speed Prize (Three classes): The Speed Prize will be awarded to the three classes that have reached the 100% completion rate in the shortest time. During the survey-taken period, the Office of Academic Affairs will record the completion rates at a fixed time every morning. The Speed Prize will not be granted to classes that have won other awards.
- C. Classes with fewer than ten students will not be ranked. When a 100% completion rate is reached, each student in this class will receive a gift.
- D. More detailed information can be found in the appendix.

3. Individual Student Awards

The intended participants who have completed all their courses' online surveys within the time limit will receive a special limited school souvenir.

## **VII. Notes**

1. The prizes of draw are designated by the organizer. The organizer will not be responsible for use, warranty and maintenance of all prizes afterward.
2. The list of winners will be announced on the website of the Division of Curriculum, Office of Academic Affairs. The Division of Curriculum will promptly notify the class representatives of each department (including interdisciplinary programs) to receive the prize and return the signed winner list in time. The prizes are split equally among the class.
3. Recipients of the prizes shall pay relevant income tax in accordance with the tax laws of the Republic of China.
4. If the incentive plan cannot be implemented due to specific reasons, the organizer reserves the right to cancel, terminate, modify or suspend the plan.
5. The organizer can modify, supplement and announce the incentive plan at any time when matters are not covered.

## Appendix

The table below shows the calculation methods of the Class Encouragement Prizes.

Class (College/ Department)	Comple tion rate	Class size	Description	Prize	Award (NTD)
Class A, Department A, College A	100%	68	The First Prize is limited to one class, and the same rule applies to the Second and Third Prizes. If more than two classes have the same completion rates, the one with a larger class size will win the prize; if the class sizes are the same, the award will be determined by lottery. The result of the lottery was Class A, Department A, College A awarded the first prize.	First Prize	5,000
Department B, College A	100%	68		Second Prize	4,000
Department C, College B	100%	67		Third Prize	3,000
Class B, Department A, College A	100%	66		General Special prize 1	2,000
Department D, College A	98%	55		General Special prize 2	2,000
so on and so forth				General Special prize 3-11	2,000
Class B, Department E, College B	85%	24	If the completion rates and the class sizes are the same, the award will be determined by lottery.	General Special prize 12	2,000
Department F, College C	85%	24		---	0
Class B, Department G, College A	100%	18	The first class reached the 100% completion rate wins the first Speed Prize.	Speed prize ①	2,000
Class A, Department H, College B	100%	20	The second class reached the 100% completion rate wins the second Speed Prize.	Speed prize ②	2,000
Department I, College B	100%	21	The third class reached the 100% completion rate wins the third Speed Prize.	Speed prize ③	2,000