

_____學年度(Academic Year) _____學期(Semester)

加退選截止後修課人數不足停開，申請改選他課專用表

Course Substitution Form for Canceled Courses (due to insufficient enrollment after the add/drop deadline)

- ◆ 改選他課須徵得任課教師及開課系所同意 Substitution requires the consent of both the course instructor and the offering department/program.
- ◆ 若該同課名課程開設 2 組以上，請依系所輔導轉換同時段其他組別修課 If two or more sections of the same course title are offered, students should be guided by their department to transfer to another section offered in the same time slot.

學號 Student No.		就讀系所 Major Department	
姓名 Name		手機 Cellphone	
人數不足停開課程 The course was canceled due to insufficient enrollment after the add/drop deadline, as notified by the Division of Curriculum.			
科號Course Code			
課名Course Title			
擬改選課程 Proposed Replacement Course			
擬改選科號 Proposed Replacement Course Code		上課時間 Time	
課名 Course Title			

任課教師簽章

Instructor's Approval

開課系所簽章

Seal/Signature of the Offering Department

本表請於簽章完畢後，於通知信件指定日期前繳交至課務組 Please submit this form to the Academic Affairs Division after obtaining all required signatures and **no later than the date specified in the notification email.**