

# Midterm Underload Application

Year \_\_\_\_\_ Term \_\_\_\_\_

Stu.No. \_\_\_\_\_ Name \_\_\_\_\_ Mobile \_\_\_\_\_ Dept. \_\_\_\_\_

Freshman  Sophomore  Junior  Senior \* Seniors (fifth year and above) are required to take at least one course per semester; there is no minimum grade requirement.

**Submission** : Only available during the course withdrawal period.

**Procedure** : Consult with advisor → Obtain approval from the Dean. → Set up by the department office in the system. → Student to confirm the result. (Check the course selection status, indicating "underload Application Approved")

Please enclose a copy of your transcript and course selection results for the teacher's reference and also allow time for their approval.

Intended credit amount : \_\_\_\_\_ credits

Reason for Underload Application :

Stu. Signature \_\_\_\_\_

The minimum course load for freshman, sophomore, and junior is 16 credits, and 9 credits for senior. Underload application is possible with the permission of the advisor and the department director.

## Required signatures

\_\_\_\_\_  
Advisor

\_\_\_\_\_  
→ Chair

\_\_\_\_\_  
→ Dept. Office