

Midterm Underload Application

Year _____ Term _____

Stu.No. _____ Name _____ Mobile _____ Dept. _____

Freshman Sophomore Junior Senior * Seniors (fifth year and above) are required to take at least one course per semester; there is no minimum grade requirement.

Submission : Only available during the course withdrawal period.

Procedure : Consult with advisor → Obtain approval from the Dean. → Set up by the department office in the system. → Student to confirm the result. (Check the course selection status, indicating "underload Application Approved")

Please enclose a copy of your transcript and course selection results for the teacher's reference and also allow time for their approval.

Intended credit amount : _____ credits

Reason for Underload Application :

Stu. Signature _____

The minimum course load for freshman, sophomore, and junior is 16 credits, and 9 credits for senior. Underload application is possible with the permission of the advisor and the department director.

Required signatures

Advisor

→

Chair

→

Dept. Office

Note : Academic Regulation Article 30

Article 30 Students who fail in all courses in the term of the 4th academic year in school shall take a deferred pass and continue studies for another term. If the failed courses accounted for more than 1/2 of the total course credits for two terms cumulatively, the student will be ordered to withdraw from study.