Underload Application Term: _____ Year: _____

Stu.No._____ Name_____ Mobile_____ Dept._____

☐Freshman ☐Sophomore ☐Junior ☐Senior *Seniors (fifth year and above) are required to take at least one course per semester; there is no minimum grade requirement.

Submission：Available from 1st Selection to Add-or-Drop Selection (with the withdrawal period ending on the withdrawal deadline).

Procedure：Consult with advisor→ Obtain approval from the Dean. → Set up by the department office in the system.→Student to confirm the result. (Check the course selection status, indicating "underload Application Approved")

Please enclose a copy of your transcript and course selection results for the teacher's reference and also allow time for their approval.

Intended credit amount：_____credits
Reason for Underload Application：

Stu. Signature _____

The minimum course load for freshman, sophomore, and junior is 16 credits, and 9 credits for senior. Underload application is possible with the permission of the advisor and the department director.

Required signatures

_____ → _____ → _____
Advisor   Chair   Dept. Office

Note：Academic Regulation Article 30

Article 30　Students who fail in all courses in the term of the 4th academic year in school shall take a deferred pass and continue studies for another term. If the failed courses accounted for more than 1/2 of the total course credits for two terms cumulatively, the student will be ordered to withdraw from study.